



POLICE DEPARTMENT

PALISADES PARK, NEW JERSEY 07650
WWW.PPPDNJ.ORG

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CHIEF OF POLICE

HEADQUARTERS
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Applying for a Permit to Carry a Handgun

❖ **APPLICATION:** (This instruction document applies to *Palisades Park residents only*)

→ **Applicants for Permit to Carry shall use the online portal for initial and renewal as of 08/01/2023**
→ www.njportal.com/NJSP/ConcealedCarry/

What will I need for submitting an Initial Concealed Carry Permit application?

- SBI Number
- Upload of recent photograph (on a light background including head and shoulders)
- One (1) training record completed within the past two (2) years, instructor name, and qualification date
- Personal Information: including Social Security Number and Driver's License Number
- Background Information
- For Armored Car Applicants: Uploaded Employment Letter
- Contact Information for four (4) non-family related references
- Information on handguns to be carried
- \$200 Application Fee - (\$50.00 to the NJ State Police will be collected online through the portal)
 - **(1) Money Order(s) in the amount of : \$150.00 payable to; "Palisades Park"**

❖ **FINGERPRINTING:** ALL PTC APPLICANTS SHOULD HAVE ATTAINED A FIREARMS ID CARD PRIOR TO APPLYING FOR PTC.

- The PTC Portal will utilize the 212A Process to handle fingerprints for applicants.
- Palisades Park Police **ORI#NJ0024500**

❖ **QUALIFICATION REQUIREMENT:**

- Applicants shall have the S.P.182 form completed by a certified firearms instructor.
- Applicant should watch the Firearms Safety & Awareness Powerpoint.
- Applicants should become familiar with the PTC Use of Force and Qualification form.
 - Above items can be found on the NJSP website > Firearms > Forms to download > Permit to Carry

Additional Information:

- A New Jersey **Permit to Carry** is **VALID for TWO (2) Years** from Date of Approval and can be renewed within 4 months of expiration utilizing the portal.
 - Renewal Requirements are listed on the main page of the application portal.
- **Applications shall be submitted correctly to avoid being subject to disqualification.**

FOR QUESTIONS EMAIL PTL. DEBARTOLO #90 AT - MDEBARTOLO90@PPPDNJ.ORG